

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

July 10, 2006

CALL TO PODIUM:

Peter Geiling

RESPONSIBLE STAFF:

Peter Geiling

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
X	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Negotiate and Execute a Contract for Construction Services for the Market Square Plaza Renovation Project (\$623,588)

SUPPORTING BACKGROUND:

Request: This is to request the Mayor and City Council authorize the City Manager to enter into a contract for construction services with Fort Myer Construction for the Market Square Plaza Renovation Project.

Background: Following completion of design documents in early June, 2006, City staff solicited bids on June 16, 2006 for the plaza renovation. A pre-bid conference was held June 23, 2006. Two bids were received on July 3, 2006. The high bid was \$849,000. The low bid, submitted by Fort Myer Construction Corporation, was \$623,588. The low bid was within the estimated budget of \$650,000. City staff checked all references and is satisfied that Fort Myer can perform the work within the proposed ninety (90) day schedule from Notice to Proceed. The following bids were received:

Fort Myer Construction	\$623,588
McDonald Landscaping	\$849,999

Fiscal Impact: There are sufficient funds budgeted in the Market Square Capital Budget, CIP 06-2 for base construction costs, construction administration services, and a 3.5 percent construction contingency.

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

**REQUEST FORM FOR RESOLUTIONS PERTAINING
TO EXPENDITURES FROM THE CITY BUDGET
(CONTRACTS/PURCHASES, TRANSFER FUNDS)**

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Pete Geiling Date of City Council Meeting: July 10, 2006

AUTHORIZING

Purchase _____ Award Contract ☒ Transfer Funds _____ Negotiate / Execute a Contract _____

RFP INFORMATION:

Advertisement Date June 16, 2006

Newspaper(s) Washington Post

Bids Received (date) July 3, 2006

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

Award a contract for construction services for the redevelopment of Market Square Plaza, IFB #2006-019; C.I.P. #06-2

CONTRACTED/PURCHASE FROM:

Company Name: Fort Myer Construction Corporation

Street Address: 2237 33rd Street, NE

P. O. Box Number: _____

City/State/Zip: Washington, DC 20018

CONTRACT/PURCHASE AMOUNT: \$623,588.00

Check One: In the Estimated Amount of _____ Not to Exceed ☒

FUNDS TO BE EXPENDED FROM: Operating Budget _____ Capital Improvements Budget ☒

Market Square Plaza, CIP, 06-2.

(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS

Available ☒

Not available _____


Finance Dept.

7/10/06
Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL
AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND
EXECUTE A CONTRACT FOR CONSTRUCTION SERVICES FOR
THE MARKET SQUARE PLAZA RENOVATION PROJECT

WHEREAS, an Invitation For Bid (IFB) for Construction Services for the Market Square Renovation Project was duly advertised in the June 16, 2006 issue of the *Washington Post*, and bids were received on July 3, 2006 from two firms; and

WHEREAS, the bids were reviewed and references checked and verified according to the IFB criteria; and

WHEREAS, Fort Myer Construction Corporation, was the most responsive and responsible bidder; and

WHEREAS, the Mayor and Council have determined to award a contract for the work to the firm meeting City specifications:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to negotiate and execute a contract for Construction Services for Market Square Renovation Project to Fort Myer Construction Corporation, 2237 33rd Street, N.E., Washington, DC 20018, in the estimated amount of Six Hundred Twenty-Three Thousand Five Hundred Eighty-Eight Dollars (\$623,588.00); said funds to be expended from the Capital Improvements Budget.

ADOPTED by the Mayor and City Council this 10th day of July, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 10th day
of July.

David B. Humpton, City Manager